

Shared Governance Proposal

I. Date:

February 20, 2019

II. Sponsoring Constituent:

Academic Calendar Committee

III. Statement of the Issue:

Required change to the 2019-2020 Academic Calendar to meet federal compliance and consideration of an alternative Fall Break date

IV. Rational for Proposal:

- 1) In order to be in federal compliance, A-State must increase the instructional time of its standard fall and spring semesters to 15 weeks of instruction plus final exams. Currently, the university has 14 weeks of instruction plus final exams. Failure to be in compliance may impact any federal funds provided to A-State for student aid, research and other programs. Making this change in the calendar is not optional but does differ from the 2019-2020 Academic Calendar earlier approved through the shared governance process. Other than lengthening the spring 2020 semester by one week to meet federal compliance, other aspects of the spring and summer calendars remain unchanged.
- 2) It has been requested for the constituencies to consider changing the week-long fall/Thanksgiving break to a two day fall break at mid-term and a three day Thanksgiving holiday break. This is the only aspect of the proposed calendar that requires shared governance action:
 - a. Recommend or reject **Fall Calendar Option A**, which makes no change to the week-long Fall/Thanksgiving Break. **OR**
 - b. Recommend or reject **Fall Calendar Option B**, which provides for a two day mid-term (October) fall break and a three-day Thanksgiving holiday break.

V. Type of Review:

Expedited with disposition set by SGOC email approval.

Contact for this proposal:

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Proposed 2019-2020 Academic Calendar		
Fall Semester 2019* (* Choice of Fall Break)	Calendar A*	Calendar B*
	Traditional Fall Break	October Fall Break
Orientation for New Faculty	Aug 13 (T)	Aug 13 (T)
Faculty Conference	Aug 14 (W)	Aug 14 (W)
College and Department Faculty Meetings	Aug 15, 16 (R, F)	Aug 15, 16 (R, F)
Residence Halls Open	Aug 17 (Sa) 9:00 am	Aug 17 (Sa) 9:00 am
First Year Convocation	Aug 18 (Su)	Aug 18 (Su)
Regular Classes Begin	Aug 19 (M)	Aug 19 (M)
Late Registration - Full Term and Session I Courses	Aug 19-23 (M-F)	Aug 19-23 (M-F)
Intent to Graduate Applications Due for December 2019 Commencement	Aug 23 (F)	Aug 23 (F)
Last Day to Change from Credit to Audit	Aug 23 (F)	Aug 23 (F)
WN Grading Begins for Full Term and Session I Courses	Aug 26 (M)	Aug 26 (M)
Graduation Checksheets Due to Office of Records and Registration for December 2018 Commencement	Aug 30 (F)	Aug 30 (F)
Labor Day Holiday	Sept 2 (M)	Sept 2 (M)
WN Grading Ends for Full Term and Session I Courses	Sept 3 (T)	Sept 3 (T)
Last Day to Drop Session I Courses	Sept 24 (T)	Sept 24 (T)
Mid-semester Exams	Oct 3 - 9 (R-W)	Oct 3 - 9 (R-W)
Last Day of Session I Classes	Oct 9 (W)	Oct 9 (W)
Session II Classes Begin	Oct 10 (R)	Oct 10 (R)
Late Registration - Session II Courses	Oct 10 (R)	Oct 10 (R)
Mid-Semester Grades Due	Oct 11 (F)	Oct 11 (F)
WN Grading Begins for Session II Courses	Oct 16 (W)	Oct 16 (W)
Fall Break	N/A	Oct 21-22 (M-T)
WN Grading Ends for Session II Courses	Oct 22 (T) 12 noon	Oct 24 (R) 12 noon
Comprehensive Examination Results Reported to Registrar	Nov 8 (F)	Nov 8 (F)
Thesis/Dissertation Submitted to ProQuest and Oral Defense Results Reported to Registrar	Nov 8 (F)	Nov 8 (F)
Last Day to Drop a Course or Withdraw from the University	Nov 13 (W)	Nov 13 (W)
Thanksgiving Holiday/Fall Break	Nov 25-29 (M-F)	Nov 27-29 (W-F)
Last Day of Class	Dec 9 (M)	Dec 9 (M)
Study Day	Dec 10 (T)	Dec 10 (T)
Final Examinations	Dec 11 - 17 (W-T)	Dec 11 - 17 (W-T)
Inclement Weather Final Exam Make-Up Day (if necessary)	Dec 18 (W)	Dec 18 (W)
Commencement Ceremony (See Commencement Website)	Dec 14 (Sa)	Dec 14 (Sa)
Grades Due for Graduating Seniors	Dec 18 (W) 2 pm	Dec 18 (W) 2 pm
All Grades Due	Dec 19 (R) 12 noon	Dec 19 (R) 12 noon
Residence Halls Close (for all students)	Dec 19 (R) 12 noon	Dec 19 (R) 12 noon
Degree Conferral Date	Dec 21 (Sa)	Dec 21 (Sa)

Spring Semester 2020*	
(* no changes other than additional week of classes required for federal compliance)	
Residence Halls Open	Jan 10 (F) 9:00 am
Faculty Development Activities, College/Department Meetings	Jan 6-10 (M-F)
Regular Classes Begin	Jan 13 (M)
Late Registration - Full Term and Session I Courses	Jan 13 - Jan 17 (M-F)
Intent to Graduate Applications Due for May 2020 Commencement	Jan 17 (F)
Last Day to Change from Credit to Audit	Jan 17 (F)
Martin Luther King Jr. Day Observed	Jan 20 (M)
WN Grading Begins for Full Term and Session I Courses	Jan 21 (T)
Graduation Checksheets Due to Office of Records and Registration for December 2018 Commencement	Jan 24 (F)
WN Grading Ends for Full Term and Session I Courses	Jan 28 (T) 12 noon
Last Day to Drop Session I Courses	Feb 18 (T)
Mid-semester Exams	Feb 25 – Mar 2 (T-M)
Last Day of Session I Classes	Mar 2 (M)
Session II Classes Begin	Mar 3 (T)
Late Registration - Session II Courses	Mar 3 (T)
Mid-Semester Grades Due	Mar 5 (W) 12 noon
Session I Grades Due	Mar 6 (F) 12 noon
WN Grading Begins for Session II Courses	Mar 9 (M)
WN Grading Ends for Session II Courses	Mar 13 (F) 12 noon
Spring Break	Mar 23 – 27 (M-F)
Comprehensive Examination Results Reported to Registrar	Apr 3 (F)
Thesis/Dissertation Submitted to ProQuest and Oral Defense Results Reported to Registrar	Apr 3 (F)
Convocation of Scholars (Entire Month of April)	Apr 1 (W) - Apr 30 (R)
Spring Faculty Awards and Faculty Association Meeting	Apr 7 (T)
Last Day to Drop a Course or Withdraw from University	Apr 15 (W)
Last Day of Class	May 4 (M)
Study Day	May 5 (T)
Final Examinations	May 6 (W) - May 11 (T)
University Final Exam Make-Up Day (if necessary)	May 13 (W)
Residence Halls Close (for all students not graduating)	May 14 (R) 12 noon
Grades Due for Graduating Students	May 14 (R) 12 noon
Grades Due for All Students	May 15 (F) 12 noon
Commencement Ceremony (See Commencement Website)	May 16 (Sa)
Degree Conferral Date	May 16 (Sa)

First Summer Term 2020* (* no changes)	
Memorial Day Holiday Observed	May 25 (M)
Residence Halls Open	May 30 (Sa) 12 noon
Classes Begin	June 1 (M)
Late Registration	June 2 (T)
Last Day to Change from Credit to Audit	June 2 (T)
WN Grading Begins	June 3 (W)
Intent to Graduate Applications due for Summer 2019 Commencement	June 5 (F)
WN Grading Ends for Full Term and Summer I Courses	June 7 (M) 12 noon
Graduation Checksheets due to Office of the Registrar for August 2019 Commencement	June 12 (F)
Last Day to Drop a Course or Withdraw from the University	June 19 (F)
Last Day of Class	July 1 (W)
Final Examinations	July 2 (R)
Independence Day Holiday Observed	Jul 3 (F)
Summer I Grades Due	July 7 (T) 12 noon
Second Summer Term 2020* (* no changes)	
Classes Begin	July 6 (M)
Late Registration	July 6 (M)
Last Day to Change from Credit to Audit	July 7 (T)
WN Grading Begins	July 8 (W)
WN Grading Ends for Summer II Courses	July 13 (M) 12 Noon
Last Day to Drop a Course or Withdraw from the University	July 24 (R)
Last Day of Class	Aug 5 (W)
Final Examinations	Aug 6 (R)
Commencement Ceremony (See Commencement Website)	August 7 (F)
Degree Conferral Date	August 7 (F)
Summer II Grades Due	August 7 (F) 12 noon